

**Rochelle Park Board of Education
 Regular Meeting-6:30 P.M.
 October 14, 2014**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos		X 7:45
Mrs. Arlene Ciliento Buyck		X 7:36
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman		X 7:36
Mrs. Dimitria Leakas	X	
Mr. Robert J Esposito, President	X	

Others present:

- Harry Groveman, Interim Superintendent
- Christina Werner, Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

D&B Engineering gave a presentation on a VRV Heating System and a discussion followed.

IV. Superintendent’s Report Dr. Groveman reported the following:

- Discussion continued with the board regarding where the district goes with the new heating system. The board came to a decision to explore this option.
- Discussion on bringing the computer room up to the Library/Media Center. Dr. Groveman gave the board an estimated budget for the project. That would open the existing computer room to convert into two small group instruction classrooms or one large classroom.
- Dr. Groveman gave an overview of the full staff development day held on October 13, 2014.
- The fire department came for their annual drill, it went well.

V. Business Administrator’s Report Mrs. Werner reported the following:

- An addition to the agenda resolution regarding participation in the Municipalities continuing disclosure cooperation initiative.

President Esposito inquired as to when Mrs. Werner received this information.

Mrs. Werner stated today

President Esposito held the resolution, due to the fact that the board members didn’t review adequate time to review the resolution.

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to open public comment at 8:15 pm.
Roll Call 7-0
Motion Carried

Mrs. Grieco Peek St asked Mrs. Werner why the bus drill was not up for approval on tonight's agenda.
Mrs. Werner stated she will have it placed on next month's agenda.

Motion by Mrs. Lauerman, second by Mrs. Buyck, to close public comment at 8:18 pm.
Roll Call 7-0
Motion Carried

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R10

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

September 8, 2014 Caucus Meeting & Executive Session
September 15, 2014 Regular Meeting & Executive Session
September 22, 2014 Special Executive Session

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2014 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 463		
Hackensack H.S. 167.5		
Academies/Technical Schools # not available		
Totals 630.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days 9280		Possible Days 1092	
Days Present 9024.5		Days Present 1086	
Days Absent 255.5		Days Absent 7	
% Present 97.2%		% Present 99.3%	
% Absent 2.8%		% Absent .7%	

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2014 for the Rochelle Park School District.

**Fire Drill September 18, 2014
Security Drill September 30, 2014**

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2014 on behalf of the Rochelle Park School District.

September 2014

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY# 8461 REPORTING VIOLENCE AND VANDALISM

R5. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2013-2014 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #5307 NURSING SERVICES PLAN

R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan and Emergency Action Plan for "A Sudden Cardiac Event" which includes staff protocol for the 2014/2015 school year.

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #2340- FIELD TRIPS

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Roskowinski, Mr. Stack and Mrs. Hamilton to accompany the 4th grade students to the Sterling Hill Mine in Ogdensburg NJ on June 8 2015 at a cost of \$29.00 per student to be paid by the parent/guardian.

Mrs. Sobeck, Mrs. Shean Mrs. Coffey, Ms. Barrientos, and Mrs. Gurumurthy to accompany the Kindergarten students to the Rochelle Park Fire house on October 24, 2014 at no cost.

Pre K classes will have an activity on site which will include one of the Rochelle Park Fire Trucks on October 17, 2014.

Ms. Leccese, Ms. Barbieri, Ms. Herter, Mrs. Palermo, Mrs. Pallouras and Mrs. Poidomani to accompany the PreK Classes to Abma's Farm in Wyckoff on October 21, 2014 at a cost of \$24.00 per student to be borne by the parents.

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

R8. RESOLVED: on the recommendation of the Superintendent, that the Rochelle Park Board of Education does hereby adopt the 2014-2015 district goals as noted below.

District Goal – Improve student achievement as stated by the NJDOE Focus School designation requirement for the 2014-2015: During this school year the district will reduce the discrepancy levels between our annual proficiency target score and the actual scores attained by our lowest performing subgroups. This reduction in discrepancy will be a minimum of 5%.

District Goal – Develop and provide a summer enrichment program for ELA and Mathematics in Grades 4-6

District Goal – To successfully implement our Instructional Improvement Systems grant (IIS) and the associated professional development.

District Goal – To successfully implement a new discipline procedure and point system and reduce the number of disciplinary referrals comparing 2013-2014 with 2014-2015.

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #0130 BYLAWS & POLICIES

R9. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of the following Policies and Regulation:

- 4125 Employment of Support Staff Members
- 3240 Professional Development for Teachers and School Leaders
- R3240 Professional Development for Teachers and School Leaders
- 3125 Employment of Teaching Staff Members

1581 Victim of Domestic or Sexual Violence Leave

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

POLICY #0130 BYLAWS & POLICIES

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the first reading of the following Policies and Regulation:

1240 Evaluation of Superintendent
R1240 Evaluation of Superintendent
3221 Evaluation of Teachers
R3221 Evaluation of Teachers
3222 Evaluation of Teaching Staff Members, Excluding teachers and Administrators
R3222 Evaluation of Teaching Staff Members, Excluding teachers and Administrators
3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224 Evaluation of Principals, Vice Principals, and Assistant Principals
R3224 Evaluation of Principals, Vice Principals, and Assistant Principals
5308 Student Health Records
R5308 Student Health Records
5310 Health Services
R5310 Health Services
5339 Screening for Dyslexia
5530 Substance Abuse
R5530 Substance Abuse
5600 Student Discipline /Code of Conduct
R5600 Student Discipline/Code of Conduct
8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education abolishes Policy # 1522 School-level Planning as per Strauss Esmay Associates.

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 7-0
Motion Carried

PERSONNEL RESOLUTIONS P1-P7

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Maria Leccese to attend “Pre-K Readiness, Writing, Literacy & Math” in Princeton NJ on October 24, 2014 at a cost of \$350.00 for registration

Theresa Genovese to attend “Hot Topics in NJ Sp. Ed. Compliant” at Bergen Community College on November 24, 2014 at no cost to the district for registration.

Sheryl Meyers to attend “23rd Annual NJAAP School Health Conference” School Health 2014 in Edison on October 22, 2014 at a cost of \$195.00 for registration

Elyce Shean and Nancy Sobeck to attend “Engaging Motivating, Timesaving Work Stations to help your Kindergarten Student Meet & Exceed the Common Core State Standards.” In White Plains on December 16, 2014 at a cost of \$229.00 per registration

Bob Stack & Allison Sherry to attend “Matter & Magnetism” in Montclair on December 5, 2014 at a cost of \$130.00 per registration.

Christina Esposito to attend “Smart Board 2” training on October 22, 2014, as part of the Northern Valley Consortium, Ms. Esposito is replacing Mrs. Raimondi therefore there is no additional cost.

Christine Raimondi, Lisa Fletcher and Brian Cannici to attend “Ed Connect Training” on October 8, 9, 29, 30, 2014. Cost for this training will be covered by grant monies.

Barbara Purcell to attend “Argument Based Writing workshop” on January 20, 2015, this workshop replaces another workshop with the Northern Valley Curricular Consortium that was cancelled and is at no additional cost beyond the original fee paid.

Thomas Hornes & Christine Esposito to attend “Universal Design for Learning (UDL) Part 2” in East Orange on October 15, 2014 at no cost to the district for registration.

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

P2. RESOLVED that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, recinds the motion of July 7, 2014 regarding the following personnel to write Preschool Curriculum at a rate of \$30.00/hour not to exceed 20 hours per individual: This curriculum writing project will take place on October 13, 2014 during our professional development day.

Maria Leccese.....	\$600.00
Daniella Barbieri.....	\$600.00
Elyce Shean.....	\$600.00
Theresa Genovese.....	\$600.00

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P3. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2014-2015 school year at a rate of \$10.05 per hour.

Jennifer Cuomo- Substitute Secretary/Cafeteria Playground/Classroom Assistant (Pending Fingerprints)
Phyllis Mocera- Substitute /Secretary

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2014-2015 school year at a rate of \$85.00 per day:

Jenna Ravenda- Substitute Teacher

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

P5. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position stated below at \$20.00 per hour.

Phyllis Mocera- Substitute Latchkey Assistant

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

POLICY#4111- HIRING CERTIFIED PERSONNEL

P6. RESOLVED, that application be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoints Christine Werner to the position of Business Administrator/Board Secretary for the 2014/2015 school year at a salary of \$99,000.00. (Pending approval from the County Superintendent)

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

***P7. RESOLVED: that the Board of Education accepts Mrs. Amy O'Leary's resignation letter dated October 13, 2014 from the Rochelle Park School District effective immediately.**

Motion by Mr. Allos, seconded by Mr. Scully
Roll Call 7-0-
Motion Carried

FINANCE AND INSURANCE-RESOLUTIONS F1-F8

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 PURCHASES BUDGETED

F1. RESOLVED; that the Rochelle Park Board of Education approves the October 2014 Bills list as approved by the Finance Committee, attached and listed below:

	<u>ATTACHMENT 1</u>
A. Capital Outlay Current Fund 12	.00
B. Regular Bills-Fund 11	\$374,354.00
C. Regular Bills-Fund 20	\$56,972.43
D. Referendum-Fund 30	\$161,063.44
E. Food Service-Fund 50	30,457.72
F. Enterprise-Fund 51	.00
Total Disbursements	<hr/> \$622,847.59

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

F2. RESOLVED, that the Rochelle Park Board of Education approves the October 2014, payroll in the amount of \$698,131.55.

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

POLICY#7410 MAINTENANCE AND REPAIR

F3. Annual Approval of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of (your school district name) are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Rochelle Park School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Rochelle Park School district in compliance with Department of Education requirements.

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

F4. RESOLVED: on the recommendation of the Superintendent the Board of Education approves the Annual Facilities Checklist/Health and Safety Evaluation of School Buildings for the 2014-2015 school year.

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2014.

ATTACHMENT

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion Carried

POLICY#- SCHOOL NUTRITION

F6. WHEREAS, the Rochelle Park School District, as deemed necessary, sends students to out of district private schools for students with disabilities (PSSD) and WHEREAS, Youth Consultation Service, Inc. ("YCS") operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSD's and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows

Section 1. District Does Not Require Charges for Meals. The District's Board of Education resolves that it does not require YCS PSSD's to charge students for reduced and/or paid meals.

Section 2. Effective Date: Repealed This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of each inconsistency.

Motion by Mrs. Cravello, seconded by Mr. Allos
 Roll Call 7-0
 Motion Carried

POLICY#7510 USE OF FACILITIES

F7. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Boy Scouts of America	Classroom	11/4,11/18,12/2,1/6,1/20,2/10/2/24, 3/10,3/24,4/14,4/28,5/12,5/26	None

Motion by Mrs. Cravello, seconded by Mr. Allos
 Roll Call 7-0
 Motion Carried

VIII. Reports-Community Action Items

Finance – President Esposito joked that his hand was sore from signing checks Audit report will be given at the next meeting.

Education- Mrs. Lauerman will be setting up a meeting

Transportation Mr. Scully – Modified schedule due to testing- see website. HHS sent information out through phone system

Building & Grounds Mr. Esposito- moving forward with the PA system fixes. Currently getting bids on snow plowing.

Community & School Activities- Mr. Scully- Rochelle Park day is coming up at the end of the month, in conjunction with the Ragamuffin Parade- Mr. Scully is hoping for good weather.

Legislation- Mrs. Cravello informed the Board of Education on several pieces of legislation up for approval.

Policy- Mrs. Buyck no report

Board/Staff Relations- Mrs. Lauerman spoke to Mr. Cannici. December 1st will be the tree lighting- Board Staff get together more info to follow

Negotiations- Mr. Allos no report

Joint Boards- Mrs. Cravello congratulated the High School Band for taking 1st place in a band competition. October 30th is open house at HHS.

Bergen County School Board Mrs. Buyck – no report

New Jersey School Boards- Mrs. Cravello-workshops being held at the convention in AC. Hotels still open, top notch training.

Municipal Alliance- Mr. Allos no report

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by_Mr. Allos, seconded by Mrs. Cravello, to open public comment at 8:25 pm.

Roll Call 7-0

Motion Carried

Mrs. Kraul W. Oldis- there's too many students in latchkey more staff is needed.
Mrs. Werner will discuss it with the board in executive.

Mrs. Kurian Marinus St. stated that she believes it's a conflict of interest for Mr. Koch to be the overseer of the project, while he gets paid on the total cost.
Mr. Scully explained the bidding process; essentially the process takes care of it.

Mr. Borchard Forest Pl. thanked the board for listening to them and for the presentation.
Thanked Mr. Trawinski Forest Pl for bringing this to the forefront.
Mr. Verhassel Forest Pl thanked the Board, stated he served on the board until 2012, the building repairs are needed and the voters' overwhelming agreed. He asked the board to consider carefully what they do; there is a 2% cap. Take into consideration any increase in operational costs with a different system.

Mrs. Abraham Forest Pl- asked for any and all records regarding the school roof. What she was given was a report from 2007, has no bearing. Questioned company Simon roofing report 60% of the roof was covered with snow and ice.

Mrs. Werner stated that is what she was given.

Mrs. Abraham doesn't understand the evaluation with snow and ice- all same company-same guys-same in 2007 as 2014 just doesn't seem right asked if the board could look into it.

President Esposito stated yes we will look into it.

Mr. Scully explained- 27 year old roof that was replaced over highest part of building.

Mr. Allos asked about the kindergarten wing.

Mr. Scully stated we were told that the roofer would cover other roofs under the warranty.

Mrs. Abraham feels there is more work is needed if water is trapped

Mrs. Werner stated she will look into it.

Mrs. Abraham asked who was Simon roofing if Arco did the roof?

Mr. Trawinski Forest Pl thanked the board for listening to him. Back in July 2013- he was emphatic; it took till now for you to hear about it. Appreciate it, but it's been sitting on the burner for a long time. He questioned Mr. Koch's ability to oversee and design the system, he is afraid it will be squashed again.

Mr. Scully stated if he (Mr. Koch) is not familiar with it then he should be able to bring in someone who can do it.

Dr. Groveman stated it's not, the state has full specs and has approved the hot water; if we change we may not have approval till April.

A discussion continued on topics related to the referendum and construction.

Mrs. Schumk Prospect St- inquired about the school's enrollment policy with regard to students who move out of town.

Dr. Groveman stated anyone can inform the office, the district has an attendance officer who checks on these types of matters.

Motion by Mrs. Buyck, seconded by Mrs. Lauerma, to close public comment at 9:00 pm.

Roll Call 7-0

Motion Carried

X. Announcements

The next Caucus Meeting will be held on Monday, November 3, 2014 at 7:30 PM and the Regular Meetings will be held on Monday, November 10, 2014 at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Legal

NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Scully, seconded by Mrs. Leakas, to open Executive Session at 9:02 pm.
Roll Call 7-0
Motion Carried

Motion by Mrs. Lauerman, seconded by Mrs. Cravello, to close Executive Session at 9:20 pm.
Roll Call 7-0
Motion Carried

Discussion on the technology grant, what classrooms have smart boards and what classrooms don't.
Mrs. Werner stated all middle school classrooms have smart boards.

RESOLVED: that the Board of Education authorizes Environetics to proceed with the development of design specifications related to the HVAC system. With the possibility of submitted requests approved for a VRV Heating Plan.

Motion by Mr. Scully, seconded by Mrs. Lauerman,
Roll Call 7-0
Motion Carried

Motion by Mrs. Leakas, seconded by Mr. Scully, to resume Regular Meeting Agenda at 9:47 pm.
Roll Call 7-0
Motion Carried

XII. Adjournment

Motion by Mr. Scully, seconded by Mrs. Leakas, to adjourn meeting at 9:50 pm.
Roll Call 7-0
Motion Carried

